

MUSCOGEE COUNTY SCHOOL DISTRICT

Columbus, Georgia

Verification of Employment and/or Salary Release Request Form

It is the policy of the Muscogee County School District that all requests for verification of employment and/or salary be submitted in writing. By completing and signing this form, the current or former employee is authorizing the release of information to another organization or company.

*****PLEASE PRINT ALL INFORMATION*****

I, _____
(Last Name) (First Name) (Middle Initial) (Last name(s) at time of employment if different)

request/authorize that the verification of my current/former employment and/or salary information with the Muscogee County District be released to _____
(Organization or Company)

Street City State Zip Code

(Current/Former Job Title) (Current/Former Job Location)

(Former Employees: Please indicate approximate dates employed with MCSD)

Home Address - (for verifications that are mailed to the employee)

Home Phone Email Address

Please indicate specific information requested.

All verification requests are completed in the order that they are received.

(Signature) (Date)